Registered Address: B-1 (BASEMENT), Plot No.5, Sagar Complex, LSC, New Rajdhani Enclave, Delhi-110092

Annexure A Escalation Matrix

Details of	Contact	Address	Direct	Email id	Operational/Working
	Person		Contact		Hours
			No.		
Customer	Rahul	B-1	011-	reliable.nivesh	
care	Goyal	Basement,	43658670	@gmail.com	9:00 AM to 8:PM
		Sagar	(Extn.30)	@gman.com	
Head of	Rahul	Complex,	011-	reliable.nivesh	
Customer	Goyal	Plot no.5,	43658670		9:00 AM to 8:PM
Care		LSC, New	(Extn.30)	@gmail.com	
Compliance	Anuj	Rajdhani	011-	aomnlianae raliahlaniyash	
Officer	Kumar	Enclave,	43658670	compliance.reliablenivesh	9:00 AM to 8:PM
	Goyal	Delhi-	(Extn.31)	@gmail.com	
Chief	Ram	110092	011-		
Executive	Kumar		43658670	reliable.nivesh	9:00 AM to 8:PM
Officer	Goyal		(Extn.32)	@gmail.com	9.00 AWI 10 8.PWI
(CEO)				_	

In absence of response/complaint not addressed to your satisfaction, you may lodge a complaint with SEBI at https://scores.gov.in/scores/Welcome.html or Exchange at https://bsecrs.bseindia.com/ecomplaint/frmInvestorHome.aspx

Please quote your Service Ticket/Complaint Ref No. while raising your complaint at SEBI SCORES/Exchange portal.

General guidelines to ensure uniform display of escalation matrix:

- The escalation matrix should be prominently displayed on the "Contact us" page
- "Contact us" link should be placed on the index/homepage of the website.
- The email addresses and contact numbers of 'Compliance officer' and 'CEO' must be distinct, with a view to differentiate regular emails and escalations.
- In case the contact number is a toll free / centralised number handled through IVR, there should be different IVR options made available to reach 'Customer care / Head of customer care' and for escalations to 'Compliance officer' and 'CEO' (e.g. Press 1 for 'Customer care', Press 2 for 'Compliance / CEO Desk' etc.).
- In case the contact number is a general / centralised number manned by any Individual/Receptionist, there should be different extension numbers assigned to reach to the 'Customer care / Head of customer care' and 'Compliance officer / CEO' desks. Member must ensure that the desk is manned by during the working hour

Ph: 011-43658670, Website: www.reliablenivesh.in